



mHUB EVENT GUIDE



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ABOUT mHUB

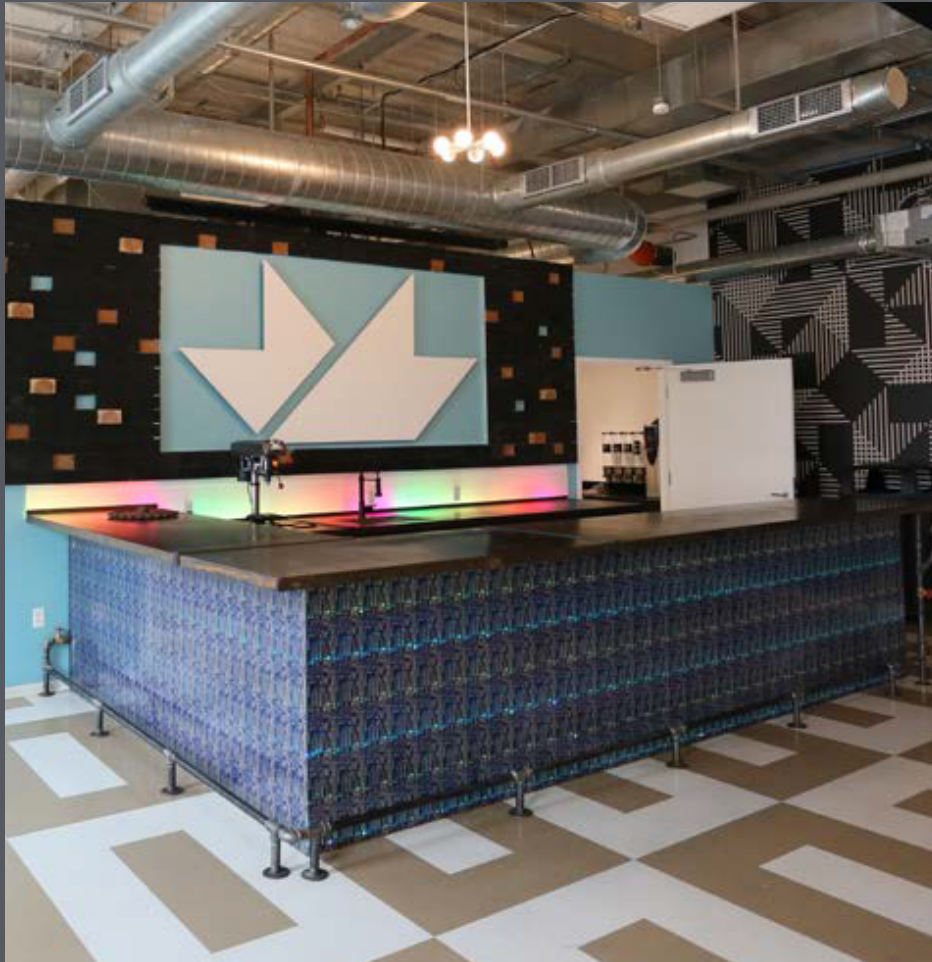
mHUB is a leading independent Hardtech and manufacturing innovation center in Chicago. We exist to convene the entrepreneurial ecosystem around physical product innovation to ensure that the manufacturing industry continues to accelerate, grow, and thrive. Our community includes over 270 active and alumni startups and small businesses supported by a deep talent pool of product designers, developers, entrepreneurs, engineers, manufacturers, corporate leaders, industry experts, mentors and investors. mHUB provides a hyper-resources environment to entrepreneurs with the goal of commercializing new Hardtech innovation that will lead to new businesses, intellectual property, investment, revenue, and job creation.

With over 5,000 square feet of premiere event space, we host over 300 events ranging from networking and cocktail reception events, panels, corporate meetings and gatherings to private meetings, classes/trainings, and small meetups.

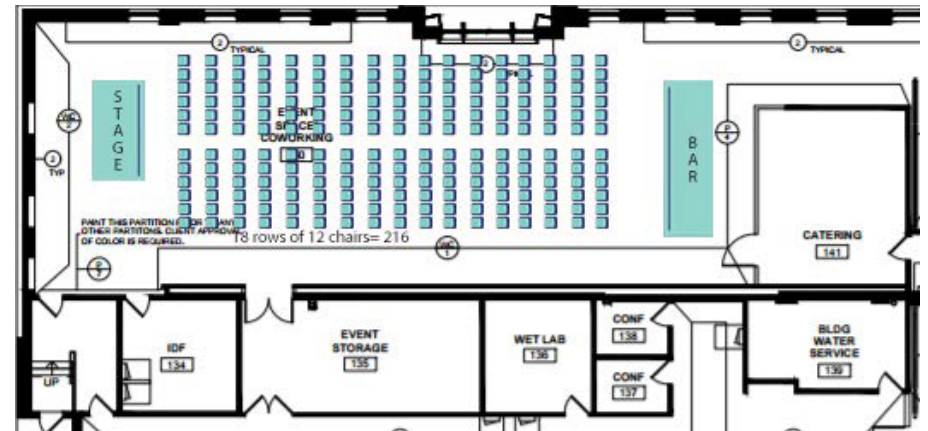
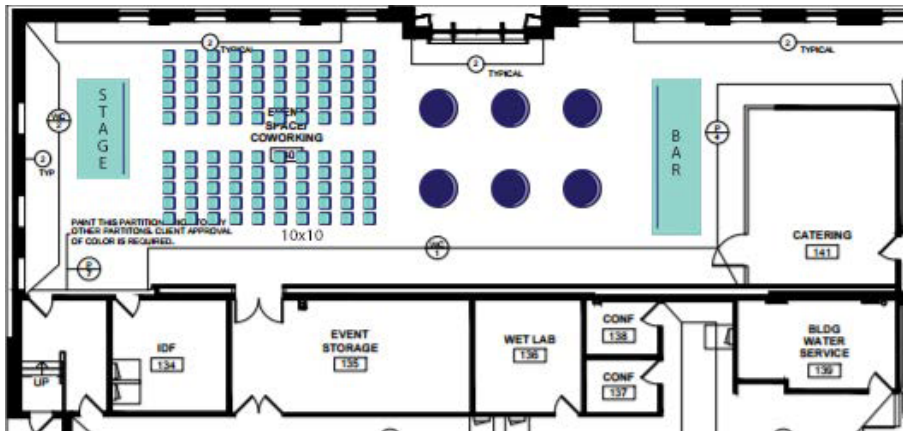
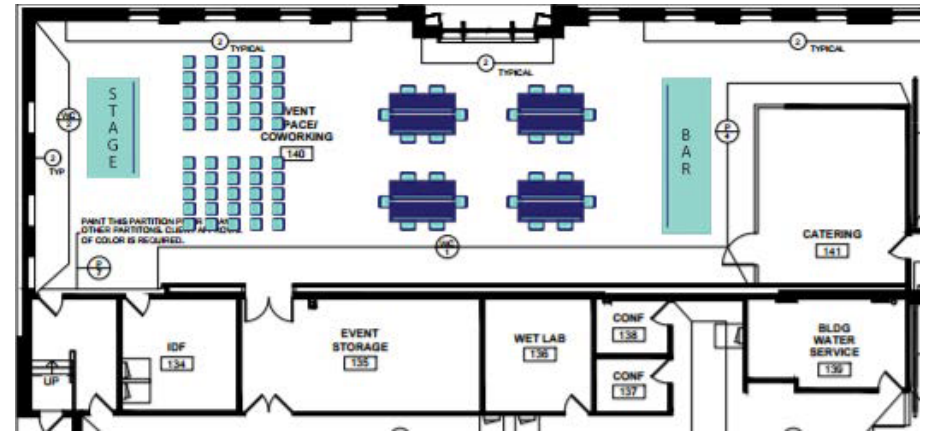
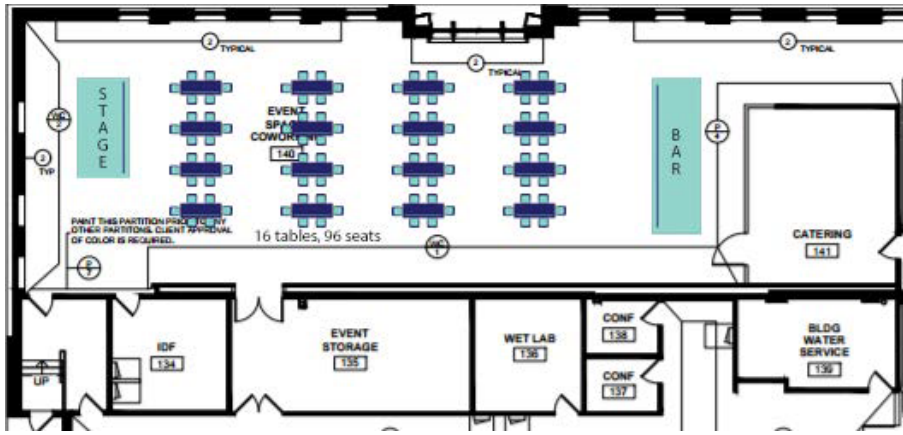
Main Event Space

300 STANDING RECEPTION
225 SEATED AUDITORIUM

**Varies based on City of Chicago and CDC Guidelines*



Sample Event Space Layout Options



**Layout options may vary to ensure social distancing measures.*



Amenities

- High-speed Wi-Fi
- Full AV system with projector, projector screen, 6 handheld microphones
- Stage with lighting
- 4 overhead speakers and hookup system for DJ
- Full bar with refrigeration and ice*
- 300 chairs
- 20 tables (6' x 2') and 8 highboys with black linens
- 4 panelist and 1 moderator chair and podium
- Facilities team and janitorial staff for setup and breakdown
- Kitchen for catering prep area*
- Two dishwashers
- Two sinks
- 4 microwaves*
- 2 refrigerators*
- Food storage and preparation space*
- Hot water dispenser

**Food and beverage ammenities may not be available due to COVID restrictions.*

Classroom

24 CLASSROOM STYLE*

28 CONFERENCE U-SHAPE SETUP*

**Varies based on City of Chicago and CDC Guidelines*



- High-speed Wi-Fi
- Projector screen and speakers
- Full-wall whiteboard
- 30 chairs*
- 9 tables*

Conference Rooms

CONFERENCE ROOM 1
CAPACITY: 14*



CONFERENCE ROOM 2
CAPACITY: 12*



- High-speed Wi-Fi
- Flatscreen projector and speakers
- Conference call phone system
- Full-wall whiteboard

**Varies based on City of Chicago and CDC Guidelines*

Pricing

**Does not include deep cleaning services cost.*



\$200/hour*



\$100/hour*



\$50/hour*



\$50/hour*

Discounts available for non-profit organizations and active mHUB members.

FAQ'S

How far in advance should I book?

For events in the main event space, we suggest booking at least 90 days in advance. For events in the classroom or either conference rooms, we suggest booking within a 30-60 day window. Under the current state of the pandemic, we are expecting to begin booking for events starting in Fall 2021.

Where is mHUB located and what is the parking situation?

Our building is located at 965 W Chicago Ave. Chicago IL 60642. We have a parking lot on-site with 9 guest parking spots that are available on a first-come-first-serve basis. The entire lot opens to the public at 5 PM. Otherwise, there is metered street parking along Chicago Ave. and the nearest parking garage is part of the Spoke Apartment complex located at 728 North Morgan Street, Chicago, IL 60642.

By public transportation, we are located a short distance from the Chicago Blue line as well as many CTA bus stops. Beyond that, we recommend that guests utilize a ride share service i.e. Uber/Lyft

Can I come see the space in person?

Event space walkthroughs can be scheduled by appointment through email with our Event Coordinator: events@mhubchicago.com.

Are there any restrictions due to COVID?

All guests must check-in for a COVID screening at the front desk and are subject to contactless temperature checks. Face masks must be worn at all times in all rooms. mHUB reserves the right to deny access to any guests in order to preserve the health and safety of its members and staff. Any event attendee who is showing symptoms will be asked to stay home.

Please note that all event attendees will need to show proof of vaccination or a negative COVID test taken within 48 hours of the event. Additionally, deep cleaning will be conducted before and after each event to ensure the health and safety of our community.



Ready to Book?

Fill out the Event Space Request form on our website.

For additional questions, email us at
events@mhubchicago.com

Our Event Coordinator will reach out within 24 hours of receiving your request.